

**Maximus UK EOI
DWP Long Term Unemployment Programme (LTUP)**

In early October, Maximus were pleased to secure a place on the Government’s *Commercial Agreement for the Provision of Employment and Health Related Services* (CAEHRS) framework. We have secured a place as a Tier 1 provider in the following Department for Work and Pensions (DWP) CAEHRS regions: London & Home Counties, Central England, North West England, North East England and Scotland.

Our success on the framework enables Maximus UK to deploy its extensive experience managing and delivering DWP employment programmes, whilst fulfilling a commitment to engage with and develop supply chain partnerships with organisations able to support us to deliver high quality future programmes and services. We are committed to working with our partners to develop solutions that meet the needs of local communities and allow us to adapt to the changing labour market.

The DWP have now have shared their intentions to commission a ‘*long-term unemployment programme’* to support people into sustainable employment and Maximus are seeking supply chain partners with the knowledge, expertise and delivery experience to partner with us for this opportunity. The competition is due to be launched in early December 2020, with delivery commencing in July 2021.

If you’re interested in working with us as a subcontractor delivering end-to-end employability services, please complete the below Expression of Interest form and email your completed form to es.supplychain@remploy.co.uk.

**The deadline for returns of all EOI's is 12noon Thursday 10th December 2020**

1. **Organisational details**

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| **1.1 Organisation details** | **Response** |
| Organisation name |  |
| Name & Job Title of main contact |  |
| Contact email address |  |
| Contact telephone number |  |
| Alternative Contact (including name, number and email)  |  |
| Company number  |  |
| VAT registration number |  |
| D-U-N-S Number  |  |
| Legal Status(Enter “Yes” where appropriate) | Private Limited Company |  |
| Registered Charity |  |
| Public Limited Company |  |
| Public Sector |  |
| Other |  |

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| **1.2 Employees** |
| **Staffing Numbers –** Please specify the number of existing employees within your organisation  |  |
| **What percentage of employees are identified as** |
| Female |  | Male |  | Have a disability |  | BAME |  |
| Does your organisation currently pay employees the Real Living Wage of £9.50 (£10.85 in London)? |  |

1. **Employability Services**

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| **2.1 Services offered:** Please tick here to confirm |
| **End to end providers**: Able to deliver mainstream employment /skills provision to a wide range of customers across one or more CPAs | **[ ]**  |
| **Specialist end to end providers:** Able to deliver employment/ skills provision to a specific customer group across one or more CPAs or to a wide range of customers across one CPA.  | **[ ]**  |

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| **2.2** Please indicate the customer group, services and specialisms you have experience of delivering  |
| **Customer Group** | **Services** |
| General/ All | [ ]  | Employability  | [ ]  |
| Women | [ ]  | Training & qualifications  | [ ]  |
| Young people | [ ]  | Support services  | [ ]  |
| 50 plus  | [ ]  | Workplace assessments  | [ ]  |
| Lone parent  | [ ]  | **Specialism** |
| BAME | [ ]  | Housing  | [ ]  |
| Ex-service personnal | [ ]  | Legal | [ ]  |
| Ex-offender  | [ ]  | Drug/ alcohol  | [ ]  |
| Drug & alcohol abuse | [ ]  | Self-employment  | [ ]  |
| Homeless | [ ]  | Mental health  | [ ]  |
| Learning Difficulties and Disabilities | [ ]  | Learning difficulties and disabilities | [ ]  |
| Physical Disabilities  | [ ]  | Physical difficulties | [ ]  |
| Mental Health | **[ ]**  | Work experience  | [ ]  |
| Carers | **[ ]**  | Financial/ benefits / debt advice  | [ ]  |
| Other, please specify below | **[ ]**  | Interpreters  | [ ]  |
|  | Creative industries  | [ ]  |
| Domestic violence  | [ ]  |
| Sector specific, please specify below | [ ]  |
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| Other, please specify below  | [ ]  |
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1. **Delivery**

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| **3.1 Lot Areas\*** | **Coverage** | **Delivery Infrastructure**  |
| **Fixed delivery premises** | **Outreach services** | **Capacity to deliver in any 52 week period** |
| **Min no. customers able to serve** | **Max no. customers able to serve** |
| **Do you have current coverage in this area? Y/N** | **If you do not have currently, would like to have coverage in this area Y/N** |
| Lot 1 – Central |  |  |  |  |  |  |
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| Lot 2 – North East |  |  |  |  |  |  |
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| Lot 3 – North West |  |  |  |  |  |  |
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| Lot 5 – London and Home Counties |  |  |  |  |  |  |
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*\*Please add more lines as required.*

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| **3.2 Fixed Delivery Premises: Please list your delivery locations below including addresses\*** | **Detail of facilities available at location e.g. space for 121’s, reception areas etc** | **Does this location comply with the Equality Act 2010? Y?N** |
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***Please note we may require further information regarding your delivery locations should you be selected as a delivery partner for this opportunity***

1. **About your organisation**

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| **4.1 Please provide details of your organisation including your management infrastructure, contracts, programmes and services your provide including the number of individuals supported each year. Please include detail of the range of services you have delivered that has supported individuals that have been unemployed for 12 months or more**  |
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| **4.2 Please provide details of your employer engagement strategy, describing how you engage with employers in the local labour market and how you identify opportunities to ensure sustainable employment****Please include how you work with employers to provide on-going in work support, with examples and any relevant data demonstrating the effectiveness of your current strategy** |
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| **4.3.** **Please provide details and examples of your stakeholder engagement activities, describing the impact this stakeholder engagement has on your performance and programme delivery.** **Please include detail of how you track and manage your stakeholder engagement strategy and provide an example of how you have aligned your service with existing local provision or specialist service providers and outline the measurable impact** |
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| **4.4 In light of the impact of COVID 19, please provide details of your business continuity plan and how your organisation has maintained delivery of your contracts during the past 12 months.** |
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| **4.5 Please provide any additional information on what makes your delivery unique and innovative, making you stand out as an end to end provider for Maximus?** |
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1. **Mobilisation**

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| **5.1 Please provide detail of how you propose to mobilise any necessary increase in capacity in current locations and/or how you will mobilise new locations if required. If applicable, please detail how you will mobilise possible recruitment required in a short turnaround time, detailing your process for BPSS (Baseline Personnel Security Standard) screening for all employees**  |
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| **5.2 Please provide detail of your current digital solution, case management systems and ability to integrate external systems to your current platform/s where necessary**  |
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1. **Additional Information**

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| **6.1 Financial Information –** Please provide some basic information about your organisation finances |
| If requested can you provide three years accounts or prepared financial statement? Please tick Yes or No | Yes |  | No |  |
| If ”No” please provide the reasons why |  |
| Please provide the last three years financial turnover |
| Year |  |  |  |
| Turnover |  |  |  |

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| **6.2 Performance Information –** Please provide some information about your organisations performance on previous welfare to work/employment contracts |

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| **1. Contract information** |
| Contract Name | Commissioner | Value of Contract | Prime or Subcontractor | Number of Participants | Contract Start Date | Contract End date |
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| **Performance vs Target** | Contract Entrance vs Contract target | Job Starts vs Contract Target | Job Outcomes vs Contract target |
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| **2. Contract information** |
| Contract Name | Commissioner | Value of Contract | Prime or Subcontractor | Number of Participants | Contract Start Date | Contract End date |
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| **Performance vs Target** | Contract Entrance vs Contract target | Job Starts vs Contract Target | Job Outcomes vs Contract target |
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| **3. Contract information** |
| Contract Name | Commissioner | Value of Contract | Prime or Subcontractor | Number of Participants | Contract Start Date | Contract End date |
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| **Performance vs Target** | Contract Entrance vs Contract target | Job Starts vs Contract Target | Job Outcomes vs Contract target |
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| **6.3 Equality and safeguarding:** Please indicate how each of the following questions relates to your organisation.  |
| Do you comply with statutory obligations under UK equalities legislation? | **Yes [ ]  No [ ]**  |
| Do you have a written policy on equal opportunities and where required by law equality schemes relating to the provision of services and the workplace | **Yes [ ]  No [ ]**  |
| Do all staff receive equality training? | **Yes [ ]  No [ ]**  |
| Do all staff receive safeguarding training?  | **Yes [ ]  No [ ]**  |
| Have all staff and volunteers undertaken DBS (CRB) checks or Disclosure Scotland (Scotland only)?  | **Yes [ ]  No [ ]**  |
| If Staff have undertaken DBS (CRB) checks at what level has the disclosure/ check taken place?  | **Basic** **Enhanced** **Enhanced & barred** | **[ ]** **[ ]** **[ ]**  |
| Have these checks been deemed satisfactory and any potential risks managed and mitigated?  | **Yes [ ]  No [ ]**  |
| In the last 3 years have any findings of unlawful discrimination been made against your organisation? | **Yes [ ]  No [ ]**  |
| In the last 3 years has your organisation been subject of formal investigation by the equalities and Human Right Commission? **If Yes, please provide some more detail and explanation below** | **Yes [ ]  No [ ]**  |

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| **6.4 Insurance Policies:** Please specify insurance policies held, values and renewal dates  |
|  | **Value** | **Date of renewal** |
| **Employer’s liability**  | Yes [ ]  No [ ]  |  |  |
| **Public liability**  | Yes [ ]  No [ ]  |  |  |
| **Professional indemnity**  | Yes [ ]  No [ ]  |  |  |

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| **6.5 Modern Slavery Act 2015** |
| Please confirm that your working practices conform to the Modern Slavery Act? | **Yes [ ]  No [ ]**  |
| If your turnover is £36million or above have you prepared a statement in line with the Modern Slavery Act 2015? | **Yes [ ]  No [ ]**  |
| If not, when do you plan to do so? |
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1. **Declaration**

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| **7.1 I declare that to the best of my knowledge the information given in the application is reliable, accurate and true (please note that electronic signatures are acceptable)** |
| **Name** |  |
| **Signature** |  |
| **Position** |  |
| **Authorised to sign on behalf of** |  |
| **Date** |  |